PCM: Progress Claim Management Software

Progress Claim Control

Are you using spreadsheets to perform invoicing functions? Relying on spreadsheets has potential for major risks in the crucial area of managing invoices.

PCM is an incredibly powerful, user friendly software product, designed to manage invoicing and progress claim certification / reconciliation for projects / contracts of all sizes in all sectors of industry. Companies managing contracts as well as contractors who are performing the contact work will benefit from its use.

PCM replaces error prone spreadsheets commonly used for invoicing and certification / reconciliation with an easily managed 'rock solid' database.
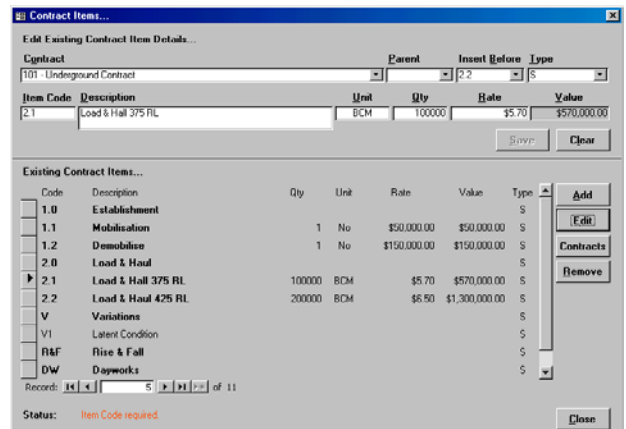
The database produces invoices, certifications, reconciliations and summary figures for Company account codes. It is also easily interrogated to obtain a full history of individual claim items or groups of items.

Features

- Handles multiple projects and multiple contracts.
- Imports the contractor's claim electronically into the database, ready for certification.
- Uses project 'work breakdown structure' coding and is easily tailored to company / project requirements.
- Automatically highlights areas of errors and differences in claim value versus certified values (period quantity / $; cumulative quantity / $; rate).
- Allows each individual claim item to be certified within the database by simply placing a tick against the item.
- Allows variations, contracharges, dayworks and rise and fall to be tracked separately and reported together with schedule items.
- Produces Certification of Invoices complete with backup documentation.
- Produces "Exception" reports that can be sent to the contractor showing where the certification varies from the claimed amounts, together with reasons why.
- Reporting tolerance on errors can be adjusted. (ie show all errors / adjustments greater than $1.00)
- Produces reconciliation reports of invoices (claimed versus certified / paid)
- Produces reports on individual schedule items or groups of schedule items for individual progress claims, to date or up to and including a particular progress claim.
- Produces reports by Company account code for individual codes or groups of codes.
- Identifies new schedule / variation items from Contractor claims and alerts the user.
- Allows 'draft' and 'final' issues of certifications / invoices.
- Retains a full history of all progress claims for all projects / contracts in the one file.

Details

- Utilises spreadsheet templates for data transfer between the Contractor and the Company.
- Imports Contract schedule of rates (or Bill of Quantities) by utilising a spreadsheet template created from within PCM.
- Exports spreadsheet templates for monthly / period progress claims to be created.
- Imports completed progress claim spreadsheets into the database for review, reconciliation and issue.
- Compact database size compared with spreadsheet alternatives.
- Summarises values for Rise and Fall calculations

Handles multiple projects and contracts. Manages Schedule of Rates and Lump Sum (Bill of Quantities)

Integration with 'MSOffice'

- Integrates tightly with 'Word', 'Excel' & 'Outlook'. Reports can be exported direct to 'Word' or 'Excel' files.

System Requirements

- MS Windows 7 or later
- MS Excel

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